Policy Development

1. Advance and protect Oklahoma CTE through the legislative process.
   - Develop legislative goals annually for each Legislative Session.
     i. OkACTE Legislative Agenda
        ▪ Represent all arms of delivery in the Oklahoma CareerTech system.
   - Develop and implement strategies to educate Oklahoma Legislators on the Oklahoma CareerTech System.
     i. Superintendent/Legislator Meetings
        ▪ Individual meetings with every newly elected official
     ii. Legislative Roadshow
        ▪ Tour every arm of delivery in the Oklahoma CareerTech system.
• Cultivate Oklahoma CTE advocacy champions and provide a space for OkACTE members to participate in the legislative process.
  i. Legislative & Appropriations Forum
    ▪ Have representation from every division.
    ▪ Each division submit legislative priorities.
  ii. OkACTE Legislative Seminar
    ▪ Have representation from every division.
  iii. OkACTE Political Action Committee
    ▪ Increase contributions to reach an annual goal of $30,000.
    ▪ Increase active membership to 15% of OkACTE membership.
  iv. Partners in Progress
    ▪ Increase legislator/elect official attendance, a minimum of two per participating technology center.

• Provide continued resources to OkACTE members to aid in our legislative successes.
  i. Legislative Updates – provided weekly during Legislative Session
  ii. OkACTE Executive Director’s Report
Professional Leadership Development

1. Provide opportunities to advance leadership growth in Oklahoma CTE.
   - Grow leadership programs for OkACTE professionals.
     i. OkACTE Fellows Program
        ▪ One representative per division
     ii. OkACTE Networking Opportunities
        ▪ Facilitated by OkACTE Fellows Alumni
   - Provide continued support to OkACTE leadership.
     i. Leadership OkACTE
        ▪ Divisions are represented with officers and committee members.
     ii. OkACTE President’s Retreat
        ▪ All President & President-Elect’s attend
     iii. OkACTE Executive Committee Meetings
        ▪ Attribute planning for upcoming events.
Enhance, support and secure platforms to increase member participation:
  i. OkACTE Committees
      ▪ Awards Committee
      ▪ Comprehensive Professionals Council (CPC)
      ▪ CareerTech Administrative Council (CTAC)
      ▪ Diversity Action Committee
      ▪ Membership Services
      ▪ Mutual Benevolence Plan Board (MBP)
      ▪ Political Action Committee (PAC)
Membership Service

1. Provide opportunities for membership professional development.
   • Creating and implementing events that provide support to our members.
     i. Oklahoma Summit
     ii. Awards Workshop
     iii. Diversity Symposium
     iv. Legislative Seminar
     v. HR Forum
2. **Maximize organizational effectiveness.**
   - Evaluate and update association documents, policies and procedures, and strategic planning as needed.
     i. Bylaws taskforce
     ii. Policies & Procedures taskforce
     iii. Strategic planning
   - Evaluate and update association events as needed.
     i. Surveys
     ii. Leadership discussions
3. Serve the membership by responding to their needs.

- Evaluating, creating and implementing member beneficial programming
  i. Mutual Benevolence Plan
  ii. Professional Liability Insurance
  iii. Membership Dues Installment Plan
  iv. OkACTE Website
  v. Oklahoma Summit App
  vi. Retirement Planning Workshops
  vii. ICYMI Emails
  viii. Positional Membership Program

- Enhance and support the OkACTE Sponsorship Program
  i. OkACTE Sponsorship Committee
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- Enhance and support the OkACTE Sponsorship Program
  i. OkACTE Sponsorship Committee
Leadership of the Profession

1. Be a significant partner in positioning Oklahoma CTE as the leader in workforce development.
   - Active representation at the Oklahoma State Capitol
     i. Representation and willing participation on legislation, legislative taskforces, interim studies, caucuses, etc.
   - Provide support to Oklahoma Department of Career and Technology Education.
     i. Assist in securing Oklahoma Department of Career and Technology Education State Appropriations Request.
     ii. Partnering for annual conference, Oklahoma Summit.
   - Support the Oklahoma Association of Technology Centers (OATC)
     i. Provides support in regular Superintendent Meetings
     ii. Plan and support the OATC annual meeting.
     iii. Assist in planning, implementing and strategies for programming for this group including:
         ▪ Partners in Progress
         ▪ OKCTE Connect
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Participate in statewide efforts to promote Oklahoma CTE.
   i. Provide support to Oklahoma CareerTech system in Day at the Capitol events.

   ii. Strengthening relationships with legislative members and elected officials who are Oklahoma CTE Champions.
       - Oklahoma Lieutenant Governor videos
       - Honoring legislative members in our awards process with the Distinguished Service Award.
       - Superintendent/Legislator Meetings
         - Individual meetings with every newly elected official

   iii. Participating as a member of the Powered by Oklahoma CareerTech team.
- Participate in Regional (ACTE Region IV) efforts to promote Oklahoma CTE.
  i. Providing active support to our membership at ACTE’s Region IV conference.
     - OkACTE Award Winners Workshop – provides support to state award winners who advance to the Regional Awards Competition.
     - Providing support to Region IV conference presentations and programming.
  ii. Encourage participation and provide support to OkACTE member who serve as Region IV Committee members.
  iii. Encourage participation and provide support to Region IV Fellows Program.
     - Secure a (1) Oklahoma applicant annually.
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  iii. Encourage participation and provide support to Region IV Fellows Program.
     ▪ Secure a (1) Oklahoma applicant annually.
• Participate in National (ACTE) efforts to promote Oklahoma CTE.
  i. Providing active support to our membership at ACTE’s Vision conference.
     ▪ Provide continued support to our state award winners who have advanced from Region IV to compete for the national awards.
  ii. Encourage participation and provide support to Oklahoma ACTE Board Members.
     ▪ Encourage members to run for open seats on the ACTE Board of Directors.
  iii. Encourage participation and provide support to Oklahoma ACTE members who serve in ACTE Fellowship programs.
     ▪ Encourage members to apply for the Fellowship program, 1 applicant from every division.
     ▪ Encourage members to apply for the Drew Berryman scholarship.
  v. Participate in ACTE’s National Policy Seminar.
  vi. Participate in the National Executive Director’s Association (NEDA)
  vii. Participate in ACTE’s State Leader Meetings
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  vi. Participate in the National Executive Director’s Association (NEDA)
  vii. Participate in ACTE’s State Leader Meetings
  viii. Actively participate in assessing ACTE’s member benefits on behalf of OkACTE membership.
2. Showcase career and technology education’s dynamic image.
   - Providing spaces to celebrate and share the accomplishments of OkACTE members and Oklahoma CTE champions.
     i. Oklahoma Summit
        - Encourage members to submit applications or nominations for the OkACTE Awards Program.
        - Encourage members to apply to share Oklahoma CTE Best Practices.
     ii. ACTE’s Region IV Conference
        - Encourage members to apply to share Oklahoma CTE Best Practices.
     iii. ACTE’s Vision conference
        - Encourage members to apply to share Oklahoma CTE Best Practices.
     iv. NCLA’s Best Practice
        - Encourage members to apply to share Oklahoma CTE Best Practices.
Leadership OkACTE is an annual conference for OkACTE divisional officers, committee members, ODCTE divisional representatives and OKACTE Fellows. This conference provides the foundation for OkACTE leaders as we begin the year. Attendees can expect targeted training sessions for their divisional positions while encouraging an atmosphere of networking with the nation's best CareerTech system.
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Divisional Officer Resources

OkACTE Divisional Officer Expectations
- President
- President Elect
- Vice President
- Secretary
- Treasurer
- Reporter/Historian
- ODETE Divisional Representative
- Past President

Division Requirements

Committee Member Resources

Committee Member Roles & Responsibilities
OkACTE Committee Descriptions
OkACTE Committee Meeting Schedule
Meeting Management

Leadership OkACTE Resources

OkACTE Leadership Booklet
OkACTE Strategic Plan
Divisional Strategic Plan Guide

Register for An Upcoming Event
Presentation Resources
Finding Your Why - Kristal McCather
Division Finance 101 - Ora Morgan
Meeting Management - Brooke Kusch
Parliamentary Procedure Presentation -