

**LEADERSHIP**  
OKLAHOMA  
**ACTE**

The logo consists of the text "LEADERSHIP" in red, "OKLAHOMA" in blue, and "ACTE" in a larger blue font. A red swoosh graphic starts from the right side of the "ACTE" text, loops around the bottom, and crosses over the "ACTE" text.

## ***Policy Development***

### **1. Advance and protect Oklahoma CTE through the legislative process.**

- Develop legislative goals annually for each Legislative Session.
  - i. OkACTE Legislative Agenda
    - **Represent all arms of delivery in the Oklahoma CareerTech system.**
- Develop and implement strategies to educate Oklahoma Legislators on the Oklahoma CareerTech System.
  - i. Superintendent/Legislator Meetings
    - **Individual meetings with every newly elected official**
  - ii. Legislative Roadshow
    - **Tour every arm of delivery in the Oklahoma CareerTech system.**



- Cultivate Oklahoma CTE advocacy champions and provide a space for OkACTE members to participate in the legislative process.
  - i. Legislative & Appropriations Forum
    - **Have representation from every division.**
    - **Each division submit legislative priorities.**
  - ii. OkACTE Legislative Seminar
    - **Have representation from every division.**
  - iii. OkACTE Political Action Committee
    - **Increase contributions to reach an annual goal of \$30,000.**
    - **Increase active membership to 15% of OkACTE membership.**
  - iv. Partners in Progress
    - **Increase legislator/elect official attendance, a minimum of two per participating technology center.**
  
- Provide continued resources to OkACTE members to aid in our legislative successes.
  - i. Legislative Updates – provided weekly during Legislative Session
  - ii. OkACTE Executive Director's Report

## ***Professional Leadership Development***

### **1. Provide opportunities to advance leadership growth in Oklahoma CTE.**

- Grow leadership programs for OkACTE professionals.
  - i. OkACTE Fellows Program
    - **One representative per division**
  - ii. OkACTE Networking Opportunities
    - **Facilitated by OkACTE Fellows Alumni**
  
- Provide continued support to OkACTE leadership.
  - i. Leadership OkACTE
    - **Divisions are represented with officers and committee members.**
  - ii. OkACTE President's Retreat
    - **All President & President-Elect's attend**
  - iii. OkACTE Executive Committee Meetings
    - **Attribute planning for upcoming events.**



- Enhance, support and secure platforms to increase member participation:
  - i. OkACTE Committees
    - Awards Committee
    - Comprehensive Professionals Council (CPC)
    - CareerTech Administrative Council (CTAC)
    - Diversity Action Committee
    - Membership Services
    - Mutual Benevolence Plan Board (MBP)
    - Political Action Committee (PAC)

## **Membership Service**

### **1. Provide opportunities for membership professional development.**

- Creating and implementing events that provide support to our members.
  - i. Oklahoma Summit
  - ii. Awards Workshop
  - iii. Diversity Symposium
  - iv. Legislative Seminar
  - v. HR Forum

## **2. Maximize organizational effectiveness.**

- Evaluate and update association documents, policies and procedures, and strategic planning as needed.
  - i. Bylaws taskforce
  - ii. Policies & Procedures taskforce
  - iii. Strategic planning
- Evaluate and update association events as needed.
  - i. Surveys
  - ii. Leadership discussions

### **3. Serve the membership by responding to their needs.**

- Evaluating, creating and implementing member beneficial programming
  - i. Mutual Benevolence Plan
  - ii. Professional Liability Insurance
  - iii. Membership Dues Installment Plan
  - iv. OkACTE Website
  - v. Oklahoma Summit App
  - vi. Retirement Planning Workshops
  - vii. ICYMI Emails
  - viii. Positional Membership Program
- Enhance and support the OkACTE Sponsorship Program
  - i. OkACTE Sponsorship Committee



### **3. Serve the membership by responding to their needs.**

- Evaluating, creating and implementing member beneficial programming
  - i. Mutual Benevolence Plan
  - ii. Professional Liability Insurance
  - iii. Membership Dues Installment Plan
  - iv. OkACTE Website
  - v. Oklahoma Summit App
  - vi. Retirement Planning Workshops
  - vii. ICYMI Emails
  - viii. Positional Membership Program
- Enhance and support the OkACTE Sponsorship Program
  - i. OkACTE Sponsorship Committee

## ***Leadership of the Profession***

### **1. Be a significant partner in positioning Oklahoma CTE as the leader in workforce development.**

- Active representation at the Oklahoma State Capitol
  - i. Representation and willing participation on legislation, legislative taskforces, interim studies, caucuses, etc.
  
- Provide support to Oklahoma Department of Career and Technology Education.
  - i. Assist in securing Oklahoma Department of Career and Technology Education State Appropriations Request.
  - ii. Partnering for annual conference, Oklahoma Summit.
  
- Support the Oklahoma Association of Technology Centers (OATC)
  - i. Provides support in regular Superintendent Meetings
  - ii. Plan and support the OATC annual meeting.
  - iii. Assist in planning, implementing and strategies for programming for this group including:
    - Partners in Progress
    - OKCTE Connect



## ***Leadership of the Profession***

### **1. Be a significant partner in positioning Oklahoma CTE as the leader in workforce development.**

- Active representation at the Oklahoma State Capitol
  - i. Representation and willing participation on legislation, legislative taskforces, interim studies, caucuses, etc.
  
- Provide support to Oklahoma Department of Career and Technology Education.
  - i. Assist in securing Oklahoma Department of Career and Technology Education State Appropriations Request.
  - ii. Partnering for annual conference, Oklahoma Summit.
  
- Support the Oklahoma Association of Technology Centers (OATC)
  - i. Provides support in regular Superintendent Meetings
  - ii. Plan and support the OATC annual meeting.
  - iii. Assist in planning, implementing and strategies for programming for this group including:
    - Partners in Progress
    - OKCTE Connect



Participate in statewide efforts to promote Oklahoma CTE.

- i. Provide support to Oklahoma CareerTech system in Day at the Capitol events.
- ii. Strengthening relationships with legislative members and elected officials who are Oklahoma CTE Champions.
  - Oklahoma Lieutenant Governor videos
  - Honoring legislative members in our awards process with the Distinguished Service Award.
  - Superintendent/Legislator Meetings
    - **Individual meetings with every newly elected official**
- iii. Participating as a member of the Powered by Oklahoma CareerTech team.

- Participate in Regional (ACTE Region IV) efforts to promote Oklahoma CTE.
  - i. Providing active support to our membership at ACTE's Region IV conference.
    - **OkACTE Award Winners Workshop – provides support to state award winners who advance to the Regional Awards Competition.**
    - **Providing support to Region IV conference presentations and programming.**
  - ii. Encourage participation and provide support to OkACTE member who serve as Region IV Committee members.
  - iii. Encourage participation and provide support to Region IV Fellows Program.
    - **Secure a (1) Oklahoma applicant annually.**



- Participate in Regional (ACTE Region IV) efforts to promote Oklahoma CTE.
  - i. Providing active support to our membership at ACTE's Region IV conference.
    - **OkACTE Award Winners Workshop – provides support to state award winners who advance to the Regional Awards Competition.**
    - **Providing support to Region IV conference presentations and programming.**
  - ii. Encourage participation and provide support to OkACTE member who serve as Region IV Committee members.
  - iii. Encourage participation and provide support to Region IV Fellows Program.
    - **Secure a (1) Oklahoma applicant annually.**



- Participate in National (ACTE) efforts to promote Oklahoma CTE.
  - i. Providing active support to our membership at ACTE's Vision conference.
    - **Provide continued support to our state award winners who have advanced from Region IV to compete for the national awards.**
  - ii. Encourage participation and provide support to Oklahoma ACTE Board Members.
    - **Encourage members to run for open seats on the ACTE Board of Directors.**
  - iii. Encourage participation and provide support to Oklahoma ACTE members who serve in ACTE Fellowship programs.
    - **Encourage members to apply for the Fellowship program, 1 applicant from every division.**
  - iv. Participate in NCLA's Best Practices Conference.
    - **Encourage members to apply for the Drew Berryman scholarship.**
  - v. Participate in ACTE's National Policy Seminar.
  - vi. Participate in the National Executive Director's Association (NEDA)
  - vii. Participate in ACTE's State Leader Meetings

- Participate in National (ACTE) efforts to promote Oklahoma CTE.
  - i. Providing active support to our membership at ACTE's Vision conference.
    - **Provide continued support to our state award winners who have advanced from Region IV to compete for the national awards.**
  - ii. Encourage participation and provide support to Oklahoma ACTE Board Members.
    - **Encourage members to run for open seats on the ACTE Board of Directors.**
  - iii. Encourage participation and provide support to Oklahoma ACTE members who serve in ACTE Fellowship programs.
    - **Encourage members to apply for the Fellowship program, 1 applicant from every division.**
  - iv. Participate in NCLA's Best Practices Conference.
    - **Encourage members to apply for the Drew Berryman scholarship.**
  - v. Participate in ACTE's National Policy Seminar.
  - vi. Participate in the National Executive Director's Association (NEDA)
  - vii. Participate in ACTE's State Leader Meetings
  - viii. Actively participate in assessing ACTE's member benefits on behalf of OkACTE membership.



## 2. Showcase career and technology education's dynamic image.

- Providing spaces to celebrate and share the accomplishments of OkACTE members and Oklahoma CTE champions.
  - i. Oklahoma Summit
    - **Encourage members to submit applications or nominations for the OkACTE Awards Program.**
    - **Encourage members to apply to share Oklahoma CTE Best Practices.**
  - ii. ACTE's Region IV Conference
    - **Encourage members to apply to share Oklahoma CTE Best Practices.**
  - iii. ACTE's Vision conference
    - **Encourage members to apply to share Oklahoma CTE Best Practices.**
  - iv. NCLA's Best Practice
    - **Encourage members to apply to share Oklahoma CTE Best Practices.**



Awards & Recognition

OkACTE Event Descriptions

Leadership OkACTE

Gold Star

# OkACTE

**Leadership OkACTE Conference for OkACTE divisional officers, committee members, ODCTE divisional representatives and OkACTE Fellows. This conference provides the foundation for OkACTE leaders as we begin the year. Attendees can expect targeted training sessions for their divisional positions while encouraging an atmosphere of networking with the nation's best CareerTech system.**

# Leadership OkACTE

Leadership OkACTE is an annual leadership conference for OkACTE divisional officers, committee members, ODCTE divisional representatives and OkACTE Fellows. This conference provides the foundation for OkACTE leaders as we begin the year. Attendees can expect targeted training sessions for their divisional positions while encouraging an atmosphere of networking with the nation's best CareerTech system.



## Divisional Officer Resources

### OkACTE Divisional Officer Expectations

- [President](#)
- [President Elect](#)
- [Vice President](#)
- [Secretary](#)
- [Treasurer](#)
- [Reporter/Historian](#)
- [ODCTE Divisional Representative](#)
- [Past President](#)

### [Division Requirements](#)

## Committee Member Resources

[Committee Member Roles & Responsibilities](#)  
[OkACTE Committee Descriptions](#)  
[OkACTE Committee Meeting Schedule](#)  
[Meeting Management](#)



## Leadership OkACTE Resources

[OkACTE Leadership Booklet](#)  
[OkACTE Strategic Plan](#)  
[Divisional Strategic Plan Guide](#)

[Register for An Upcoming Event](#)

**Presentation Resources**  
[Finding Your Why - Kristal McCathern](#)  
[Division Finance 101 - Ora Morgan](#)  
[Meeting Management - Brooke Kusch](#)

[Parliamentary Procedure Presentation -](#)



OKLAHOMA  
**ACTE**

