# Guidelines for ODCTE Divisional Representatives

One on the reasons the Oklahoma CareerTech system is so strong, is because of the partnership between ODCTE and OkACTE.

The program administrators serve as ODCTE Divisional Representatives. They provide long-term continuity of leadership to the professional association. The ODCTE Divisional Representatives are not asked to do the work of the division but are asked to provide guidance to ensure that division officers fulfill their responsibilities.

ODCTE Divisional Representatives shall:

1. Provide support to OkACTE’s membership.
2. Provide division leadership with resources to identify potential members.
3. Provide support to division officers.
4. Provide encouragement to officers and division members to actively participate in the division and OkACTE.
5. Encourage division members to seek award recognition.
6. Provide guidance to division officers regarding division operations.