



FELLOWSHIP PROGRAM

The Oklahoma Association for Career & Technical Education is pleased to announce that applications are now being accepted for the OkACTE Fellowship Program.

[Purpose]

The purpose of the Fellowship Program is to:

- Establish a leadership development program for CTE Educators in OkACTE & assist individuals in further developing their leadership skills in CTE & their involvement in professional associations.
- Provide an opportunity for CTE Educators to become familiar with & participate in the processes used by policy makers in the development & implementation of laws, regulations, & other public policies at the local & state levels.
- Identify, train & motivate a cadre of leaders who will continue to position OkACTE members in developing an educated, prepared, adaptable & competitive workforce.

[Program of Work]

The Fellowship Program is a one-year commitment from September-August. Each participant will complete the required activities, & submit a final portfolio of their accomplishments to the Fellowship Coordinator. Final reports are due by August 15.

The portfolio will include the following activities subdivided into three categories: Leadership, Policy & Professional Development:

Leadership

1. Interview by phone or in-person with a current leader in Career & Technical Education.
2. Read two required readings (one book selected to be read by all the Fellows, one personal choice selected by the Fellow). Participate in discussion regarding the books. Write a (1 page) "Fellows Blast" to be shared on the OkACTE website & shared with membership.
3. Participate in a "board shadow" to observe an ODCTE Board meeting.
4. Attend at least one state committee meeting (Membership, PAC, Diversity/Inclusion, LAUNCH, Mutual Benevolence Plan, Awards).
5. Work with the other OkACTE Fellows to present a session on your experience with the OkACTE Fellowship Program at Region IV & Oklahoma Summit.
6. Attend the OkACTE CTAC annual meeting held in conjunction with August conference.
7. Attend OkACTE Leadership Seminar & write summary about experience & what you learned about leadership.
8. Write a summary of what you learned/gained from Fellowship Program experience to be shared on the "Fellows Blast."

Policy

1. Conduct an in-person visit with a local elected official (guidance to be given) & prepare a report of the experience.
2. Conduct an in-person visit with a state legislator (guidance to be given) & prepare a report of the experience.
3. Attend Legislative Seminar & prepare written response for "Fellows Blast."

Professional Development

1. Participate in monthly video conference call with Fellowship Coordinator & Fellows.
2. Attend at least two OkACTE events; State Conference, Region IV Conference.
3. Participate in activities within the state association.
4. Be willing to serve as a mentor within your Division to recruit future Fellows.
5. Write 4 "Fellows Blast" over the course of the year to be shared with membership.

[Program Incentives]

The Fellows will receive paid registration to attend ACTE's Region IV conference.

Each selected Fellow will also receive recognition on the OkACTE website, lead a Fellowship Program Session during Oklahoma Summit, ACTE Region IV Conference and be recognized during the General Session at Oklahoma Summit.

In an effort to provide continuous support to the selected Fellows, each OkACTE Division will be asked to endorse candidate(s) from their respective divisions.

[Selection]

The OkACTE Fellows will be identified by a selection process approved by their respective division. The selection factors will be based on the fellowship application & supporting materials. Please note that applicants may be asked to attend an interview session with the selection committee.

[Criteria]

Fellowships are limited to OkACTE members who have at least one year of work in Career & Technical Education.

Applicants must submit:

1. A completed application form.
2. A one-page letter expressing your interest in & commitment to serving as an OkACTE Fellow & how you intend to use the learning obtained as a result of the Fellowship.
3. A letter of support from your principal, director or immediate supervisor.

Please complete the application & submit with your support materials to one of the following:

- Email: OkACTE@OkACTE.org
- Mail: OkACTE Fellowship Program
2801 N. Lincoln Blvd. Suite 130
Oklahoma City, OK 74103

All requirements of the application must be completed in order to be considered. Please submit your application by the August 30, 2021 deadline. Successful applicants will be notified once the selection committee reaches a decision.

*Please note, all selected fellows are required to attend Leadership Seminar, scheduled for September 22, 2021.

If you have any questions or need assistance in completing your application, please contact:

- Dazsa Carter
- Email: OkACTE@OkACTE.org
 - Phone: (405) 525-8906

[OKACTE FELLOWSHIP PROGRAM APPLICATION]

Division (Please Indicate)

- ADMIN AG BMITE ESSP CCD FCS HEALTH
 NRS PACE SS STEM T&I

General Information

Name: _____

School District: _____

Position / Title: _____

City: _____ State: _____ Zip: _____

Work Phone: _____ Fax: _____

Work Email: _____

Home Address: _____

City: _____ State: _____ Zip: _____

Home Phone: _____ Mobile: _____

Home Email: _____

What subject(s) do you currently teach or administer?

What is the name of your Division president?

Candidate Agreement:

The commitments required for participation in the Fellowship process are described in the guidelines & in this application. Your signature below will indicate that you have read & agree with the one year commitment. Any deviation from the agreed activities may result in your dismissal from the Fellowship Program.

Candidate's Signature: _____ Date: _____

Principal &/or CTE Director Agreement:

The Principal &/or CTE Director are being asked to support substitute costs for six to ten release days. The Local School District may also financially sponsor local, state, & national travel costs.

Principal/Director's Signature: _____ Date: _____

[THANK YOU TO OUR 2019 OKACTE FELLOWS]

Terri Helvey

Administration Division

Terri is the Director of Long Term Programs at Moore Norman Technology Center.

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Jade Carter

Special Populations

Jade is the Title IX Coordinator at Metro Technology Centers.

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Jamie Clark

Family & Consumer Sciences

Jamie is a Family & Consumer Sciences teacher & the FCCLA Adviser at Latta Public Schools.

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Bonnie Logan

Guidance

Bonnie is the Work Readiness teacher & CTSO advisor at Metro Technology Centers.

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Janice Clayton

Health

Janice is the Health Science Technology Instructor at Tulsa Technology Center, Springs Campus.

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Brittney Waugh

New & Related Services

Brittany is the Curriculum & Instructional Programs at Metro Technology Centers.

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Bryan Kitzrow

STEM Division

Brian is the Engineering Academy Instructor at Francis Tuttle Technology Center.

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William Reece

Trade & Industrial Services

William is the T & SE Instructional Coordinator at Central Technology Center.

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Brent Casey

Program Advisor

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Michael Culwell

Program Advisor

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**APPLY TODAY TO JOIN THE
OKACTE FELLOWSHIP !**

