

Oklahoma ACTE 2009 Teacher of the Year

PURPOSE

To recognize teachers who are providing outstanding career and technical education programs for youth and/or adults in their respective fields and communities. Recipients of this award must have made significant contributions toward innovative, unique and novel programs that are serving to improve and promote career and technical education.

ELIGIBILITY

Individual members who are currently employed as full-time classroom/laboratory teachers in a career and technical education program other than at the baccalaureate level are eligible recipients for this award. Nominees must be classroom/laboratory teachers at the time of selection as a regional winner. Contributions and achievements on which the nomination is based should have been made within the past ten years.

The nominee also should have been involved in some capacity in Oklahoma ACTE/ACTE activities at the local, state, regional and/or national level and must have been a member of OkACTE and ACTE for at least the past five consecutive years. Applicants should contact the division program manager for additional division criteria.

APPLICATION PROCEDURES

Each candidate must first compete in their division competitions prior to being considered for this award. Applicants should submit information written in the 3rd person context rather than the 1st. Events should be dated and listed with the most recent first. All materials must be submitted electronically (in Word, PDF or .jpg).

Applications for this award must include:

1. Nomination Form (Form B)
2. Official Endorsement Form (Form C)
3. A program description that includes the following sections (limit to a total of two pages):
 - The program's innovative or unique characteristics
 - The program's impact on students and the community
 - The teacher's effectiveness
4. Support: On a separate sheet for each heading please describe the following in regards to the candidate (limit to one page per heading):
 - Professional Memberships and Activities (must include dates of service).
 - Professional Contributions (may include presentations and publications).
 - Education and Experience Background (to include educational preparation and work experience, including dates for each activity listed).
 - Civic and Community Involvement (to include civic, fraternal and/or honorary memberships and community activities or contributions).
5. Letters of support (no more than 6 pages). For this award letters must be from:
 - The candidate's immediate supervisor.
 - An administrator.
 - A current or former student.
 - A parent or community lay person.
 - Two additional letters of choice.
6. Photograph: (digital photographs should be at least 300 dpi and in a .jpg format)

All materials must be submitted electronically as a complete package. No supplementary materials may be submitted; items not outlined above will be discarded before judging. All procedures must be followed for an application to be considered. Applications that do not follow these procedures will be rejected.

All applications must be submitted to the appropriate OkACTE Division Awards Chair by the division deadline as shown on page 4 of the Awards Forms and forwarded by the OkACTE Division Awards Chair to charder@okacte.org at OkACTE by 5:00 p.m., April 30. Any application received after the deadline may be subject to having points deducted by the Awards Committee.

IN-PERSON INTERVIEW

A selection committee within the appropriate division will evaluate each dossier, using the Oklahoma ACTE Teacher of the Year Awards Committee Evaluation Form. The division selection committee will interview finalists.

One person from each division will be recommended to the Oklahoma ACTE Awards Committee as that division's candidate for the Teacher of the Year Award. The Oklahoma ACTE awards committee will interview individuals selected by each division as Teacher of the Year candidates on Monday, August 3, 2009 at the Annual Convention in Oklahoma City, OK. Interviewees will be evaluated on their knowledge and interpretation of critical issues in career and technical education, philosophy of career and technical education, ability to communicate, and poise and presence.

DEADLINE

All materials must be submitted to the appropriate Division Awards Chair by the Division deadline and forwarded by the Division Awards Chair to charder@okacte.org at OkACTE by 5:00 p.m., April 30, 2009.