

Oklahoma ACTE 2009 Outstanding Teacher in Community Service Award

PURPOSE

The purpose of this award is to recognize teachers with significant accomplishments and outstanding leadership in programs and activities that promote community involvement.

Recipients of this award must have made significant contributions toward training, motivating, and inspiring their peers and students to become involved in programs and projects that benefit their communities.

ELIGIBILITY

Individual members who are currently employed as full-time classroom/laboratory teachers in a career and technical education program are eligible recipients for this award. Nominee must still be a classroom/laboratory teacher at the time of award presentation.

Contributions and achievements on which the nomination is based should have been made within the past five years. The nominee also should have been involved in Association for Career and Technical Education activities at the state, Regional and/or national level and must have been a member of both ACTE and their state association for at least the past three consecutive years.

APPLICATION PROCEDURES

Each candidate must first compete in their Divisional competitions prior to being considered for this award. Applicants should submit information written in the 3rd person context rather than the 1st. Events should be dated and listed with the most recent first. All materials must be submitted electronically (in Word, PDF, or .jpg).

Applications for this award must include:

1. Nomination Form (Form B).
2. Official Endorsement Form (Form C).
3. A description of the applicant's community service work and/or significant accomplishments in the area of training, motivating and inspiring students and peers to become involved in projects benefiting their community (limit to a total of two pages).
4. Support: On a separate sheet for each heading please describe the following in regards to the candidate (limit to one page per heading):
 - Community Service Awards or Acknowledgements (should include dates of presentation and organization names).
 - Civic and Community Organization Memberships (to include civic, fraternal and/or honorary memberships).
 - Professional Memberships and Activities (must include dates of service).
 - Education and Experience Background (to include educational preparation and work experience, including dates for each activity listed).
5. Letters of support (no more than 6 pages). For this award, letters must be from:
 - The candidate's immediate supervisor.
 - An administrator.
 - A current or former student.
 - A parent or community lay person.
 - Two additional letters of choice.
6. Photograph: (digital photographs should be at least 300 dpi and in a .jpg format).

All materials must be submitted electronically as a complete package. No supplementary materials may be submitted; items not outlined above will be discarded before judging. All procedures must be followed for an application to be considered. Applications that do not follow these procedures will be rejected.

All applications must be submitted to the appropriate OkACTE Division Awards Chair by the division deadline as shown page 4 of the Awards Forms and forwarded by the OkACTE Division Awards Chair to charder@okacte.org at OkACTE by 5:00 p.m., April 30. Any application received after the deadline may be subject to having points deducted by the Awards Committee.

IN-PERSON INTERVIEW

A selection committee within the appropriate division will evaluate each dossier, using the Oklahoma ACTE Teacher of the Year Awards Committee Evaluation Form. The division selection committee will interview finalists.

One person from each division will be recommended to the Oklahoma ACTE Awards Committee as that division's candidate for the Outstanding Teacher in Community Service Award. The Oklahoma ACTE awards committee will interview individuals selected by each division as the Outstanding Teacher in Community Service candidates on Monday, August 3, 2009 at the Annual Convention in Oklahoma City, OK. Interviewees will be evaluated on their knowledge and interpretation of critical issues in career and technical education, philosophy of career and technical education, ability to communicate, and poise and presence.

DEADLINE

All materials must be submitted to the appropriate Division Awards Chair by the Division deadlines and forwarded by the Division Awards Chair to charder@okacte.org in the Oklahoma ACTE office by 5:00 p.m., April 30, 2009.